



"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-8231 / Fax: 907-283-5068
www.kenai.city



May 17, 2018

Dear Prospective Dipnet Vendor:

Thank you for your interest in operating as a vendor during the personal use (dipnet) fishery. The dipnet fishery dates are July 10 through July 31 and the City is making space available adjacent to the north beach for two food vendors, one specialty coffee vendor, and one ice vendor. The deadline for applications is 5:00 p.m., Friday, June 1, 2018. No deposit is required. Applications received after the deadline will only be considered if enough applications are not received by the June 1 deadline. All applicants will be informed of the result by close of business Friday, June 8.

You must have your own vending facilities and comply with all federal, state, and local laws, including licensing. The minimum bid has been set at \$950.00; this will be in lieu of paying for parking. You will receive 2 parking passes, one for your vending unit and one for your support vehicle. All licensing requirements and payment of fees will be required to be completed before Tuesday, July 10. If you are selected, please do not wait until Monday, July 9 to begin the process.

The goal of the City of Kenai is to provide consistency to the dipnet fishery users while at the same time providing an opportunity for local businesses to expand their business. Applications will be rated as follows: facilities (maximum 20 points), experience (maximum 15 points), bid amount (maximum 25 points), proposed days and hours of operations (maximum 25 points), local City of Kenai preference (maximum 15 points). Three staff members will independently rank each of the applications and the three totals will be added together. Vendors will be allowed to select the space they want to operate in based on the highest ranked applications. Please ensure your application is complete; you may include a cover letter, photos, and any other information.

If you have any questions, call or e-mail us between 8:00 a.m. and 5:00 p.m., Monday through Friday. Thank you again for your interest.

Sincerely,

The Office of the City Clerk
City of Kenai

907-283-8231
cityclerk@kenai.city

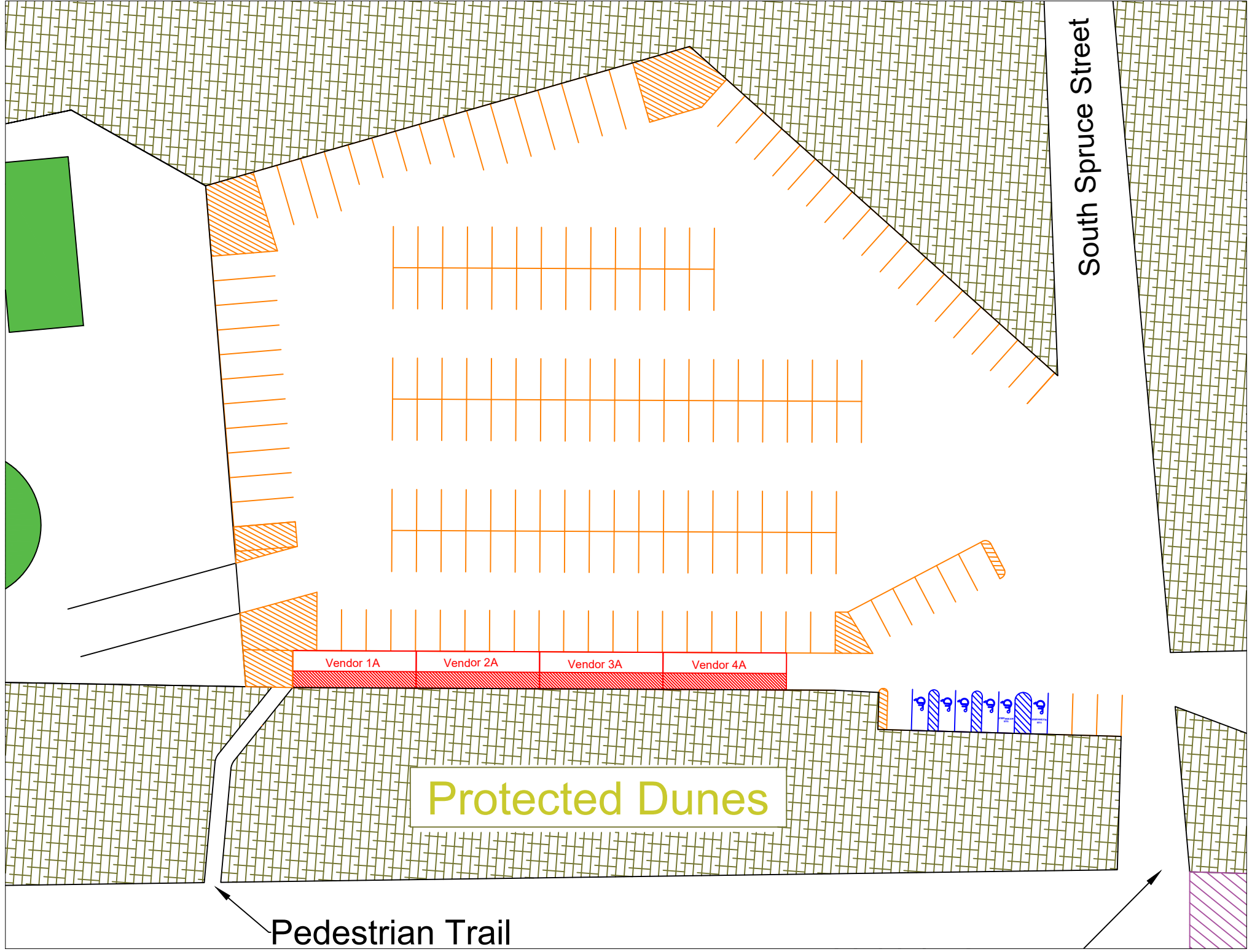




APPLICATION FOR DIPNET VENDOR PERMIT

City of Kenai
 210 Fidalgo Avenue
 Kenai, AK 99611
 Phone: 283-8231
 Fax: 283-5068
 Email: cityclerk@kenai.city

Contact Information		
Business Name:	Date:	
Contact Person:	Email Address:	
Daytime Phone No.:	Cell Phone No.:	
Permanent Residence Address:		
Permanent Business Address:		
Business Information		
<input type="checkbox"/> Food Vendor	<input type="checkbox"/> Specialty Coffee Vendor	<input type="checkbox"/> Ice Vendor
Length of time in business:		
Bid Amount: <i>Minimum Bid is \$950</i>		
Menu and Price List (you may attach a separate sheet if desired):		
Days and hours of the dipnet fishery you propose to operate: <i>Dipnetting is open from July 10 to July 31 and between 6am and 11pm unless an emergency order is issued.</i>		
Facilities:		
1. Do you have a mobile unit? Yes No		
2. Will you build a portable structure? Yes No <i>Please include a drawing of your plan.</i>		
3. What other type of equipment will be used in your operation? _____ _____ _____		
<i>Please note: The spaces are 60' x 10' with a 60' x 8' transit easement; no electricity, dumping, or water available on-site.</i>		
I understand that if my vending operation is selected, I will obtain the necessary licensing and pay the bid amount prior to the opening of the personal use fishery.		
Signature of Applicant/Owner or Authorized Personnel of Applicant/Owner:		
FOR CITY USE ONLY ROUTING: <input type="checkbox"/> Clerk's Office DATE RECEIVED: _____ DISTRIBUTION: <input type="checkbox"/> Clerk's Office <input type="checkbox"/> File		



South Spruce Street

Protected Dunes

Pedestrian Trail

Vendor 1A

Vendor 2A

Vendor 3A

Vendor 4A

