

**KENAI HARBOR COMMISSION
REGULAR MEETING
SEPTEMBER 10, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. August 6, 2018

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion** – Harbor Commission Sub-Committee Update
 - b. **Discussion** – Harbor Commission Focus for Coming Year

7. **REPORTS**
 - a. Public Works Director
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 8, 2018

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR, KAYLA -- 283-8236</p>
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**KENAI HARBOR COMMISSION
AUGUST 6, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR CHRISTINE HUTCHISON, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Hutchison called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Hutchison led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair C. Hutchison, M. Dunn, G. Greenberg, B. Peters

Commissioners absent: Vice-Chair N. DuPerron, J. Desimone, C. Crandall

Staff/Council Liaison present: Public Works Director S. Curtin, City Manager P. Ostrander,
Council Member B. Molloy

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Greenberg **MOVED** to approve the agenda and Commissioner Peters **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT

Joshua Garvey, Kenai Lands End Resort CEO spoke in support of the Kenai waterfront properties for sale and the economic opportunity for the City of Kenai. A handout for Kenai Landing Economic Feasibility, Industrial Transportation and Repair Hub was provided and discussed. A draft resolution was presented to the Harbor Commission for review to bring the matter forward to the Kenai City Council for further consideration.

4. APPROVAL OF MEETING SUMMARY

a. July 9, 2018

MOTION:

Commissioner Peters **MOVED** to approve the meeting summary of July 9, 2018 and Commissioner Greenberg **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

a. **Discussion** – No Wake Signage

Concern was expressed with the lack of No Wake signage posted. Locations for signs was discussed and it was recommended to address this more thoroughly with City Council. Further discussion was combined with the New Business Item A.

6. NEW BUSINESS

a. **Discussion** – July 27 Tour of the Dipnet Fishery

The July 27 Boat Tour of the Dipnet Fishery was well received. It was clarified that time was limited before Dipnet season to have no wake signage details thoroughly reviewed by all impacted parties, approved and posted. The signage approved by Administration and City Council included wake warnings to cover properties and other specific areas of the river. It was suggested that the topic of No Wake Signage be revisited this winter with the inclusion of user groups, and discuss the feasibility of a No Wake zone in the personal use fishery. Concern was expressed about how it could affect the viability of that fishery significantly enough where many users may come back stating they cannot fish there effectively if the entire area is No Wake. No Wake signs at the mouth of the river to protect properties was supported by Administration but enforcing safety on the river and maritime rules on the river was not a responsibility of the City of Kenai.

MOTION:

Commissioner Dunn **MOVED** to continue discussion of No Wake signage, refine the focus to preservation of property and present to City Council early next year; Greenberg **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. **Discussion** – Kenai Waterfront Properties for Sale

The properties for sale were reviewed by the Commission.

MOTION:

Commissioner Dunn **MOVED** that Administration review the Kenai waterfront industrial properties for sale, feasibility and marketing, and provide a recommendation to the Harbor Commission; Greenberg **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

- a. **Public Works Director** – Curtin provided additional comments from the Dipnet Fishery boat tour, further noting that NOAA Beluga Whale signage was posted and City Dock repairs were pending. City Manager Ostrander provided an update and discussed the loss of revenue from the Dipnet fishery this year.

- b. **Commission Chair** – It was noted the Harbor Commission Sub-Committee meeting was tomorrow, August 7 at 6:00 p.m.
- c. **City Council Liaison** – Council Member Molloy reported on the August 1 Council Meeting actions, as provided in the packet. He noted the success of the magnetic beach sweepers, and that Administration was participating in the review and coordination of Hazard Mitigation Plans borough-wide.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 10, 2018

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioners expressed gratitude for the presentation and information on the Kenai Waterfront Properties.

10. **ADDITIONAL PUBLIC COMMENT**

Mr. Garvey thanked the Commission and Administration for their time, the discussion and interest in the presentation.

11. **INFORMATION ITEMS** –

- a. Sub-Committee Meeting Summary of June 26, 2018

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 7:01 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy
Deputy City Clerk

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ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
AUGUST 15, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3035-2018** – Increasing Estimated Revenues and Appropriations by \$2057.58 in the General Fund (FY18) – Police Department for State Traffic Grant Overtime Expenditures. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3036-2018** – Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books. (Administration)
3. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2018-47** – Approving A Twenty-Year Extension And Amendment To The Annual Rent And Lease Option Terms For The Lease And Concession Agreements For The Kenai Municipal Golf Course And Recreation Area Between The City Of Kenai And Griffin Golf Enterprises. (Administration)

E. MINUTES – None.

F. UNFINISHED BUSINESS

1. **ENACTED AS AMENDED. Ordinance No. 3034-2018** - Repealing Kenai Municipal Code Chapters 16.05- General Provisions, and 16.10- Procedure, within Title 16-

Public Improvements and Special Assessments and Re-Enacting and Renaming Chapter 16.05- Special Assessment Districts. (Council Member Knackstedt) *[Clerk's Note: This Item was Postponed to this Meeting from the August 1, 2018 Meeting; A Motion to Enact is On the Floor.]*

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Purchase Orders Over \$15,000
3. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Non-Objection to the Issuance of a New Limited Marijuana Cultivation Facility License for Grateful Bud, LLC, License No. 16474. (Administration)
4. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Non-Objection to Issuance of a New Retail Marijuana Store License for Majestic Gardens, LLC, License No. 15393. (Administration)
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 09/05/2018. *Ordinance No. 3037-2018** – Increasing Estimated Revenues And Appropriations In The Airport Special Revenue And Terminal Improvements Capital Project Funds, Accepting And Appropriating A Grant From The Federal Aviation Administration, Authorizing A Change Order To The Contract Of Wince Corthell-Bryson For Additional Design And Construction Administration Services, And Awarding A Construction Contract For The 2018 Airport Terminal Rehabilitation Project. (Administration)
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 09/05/2018. *Ordinance No. 3038-2018** – Increasing Estimated Revenues And Appropriations In The Airport Special Revenue And Airport Improvements Capital Project Fund, Accepting And Appropriating A Grant From The Federal Aviation Administration, Authorizing Execution Of A Change Order To The Design And Engineering Contract Of Wince Corthell-Bryson For Construction Administration Services, And Awarding A Construction Contract To The 2018 Airport Fencing Rehabilitation With Access Control Project. (Administration)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
 - Sub-Committee Update
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS

1. **Action/Approval** – Field of Flowers Signage (Council Member Knackstedt) [*Clerk's Note: This item was referred to the Beautification Committee and then the Airport Commission.*]

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.