

**KENAI HARBOR COMMISSION
ROLES & RESPONSIBILITIES SUB-COMMITTEE MEETING
SEPTEMBER 18, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval
2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
4. **APPROVAL OF MEETING SUMMARY**
 - a. August 28, 2018
5. **UNFINISHED BUSINESS**
 - a. **Discussion** – Identification of Harbor Commission Duties and Responsibilities
6. **NEW BUSINESS** – None
7. **DISCUSS PURPOSE OF NEXT MEETING**
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 9, 2018
9. **ADDITIONAL PUBLIC COMMENTS**
10. **MEMBER COMMENTS AND QUESTIONS**
11. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: KAYLA – 283-8236 JACQUELYN -- 283-8231</p>
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**KENAI HARBOR COMMISSION SUB-COMMITTEE
AUGUST 28, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

MEETING SUMMARY

1. CALL TO ORDER

Commissioner DuPerron called the meeting to order at 6:05 p.m.

- a. Pledge of Allegiance

Commissioner DuPerron led those assembled in the Pledge of Allegiance.

- b. Roll Call

Commissioners present: N. DuPerron, C. Crandall, M. Dunn

Commissioners absent:

Staff/Council Liaison present: Public Works Director S. Curtin, Council Member J. Glendening

A quorum was present.

- c. Agenda Approval

MOTION:

Commissioner Crandall **MOVED** to approve the agenda and Commissioner Dunn **SECONDED** the motion. There were no objections; **SO ORDERED.**

- 2. SCHEDULED PUBLIC COMMENTS – None.**

- 3. UNSCHEDULED PUBLIC COMMENT – None.**

- 4. APPROVAL OF MEETING SUMMARY**

- a. June 26, 2018

MOTION:

Commissioner Crandall **MOVED** to approve the meeting summary of June 26, 2018 and Commissioner Dunn **SECONDED** the motion. There were no objections; **SO ORDERED.**

- 5. UNFINISHED BUSINESS – None.**

- 6. NEW BUSINESS**

a. **Discussion** – Review of Kenai Municipal Code Chapter 1.90

Commissioners thoroughly reviewed Kenai Municipal Code (KMC) Chapter 1.90. There were no recommendations or concerns from the Sub-Committee.

b. **Discussion** – Identification of Harbor Commission Duties and Responsibilities

It was noted that areas of concern to consider included the personal use fishery, economic development, and bluff erosion. It was suggested to look at the resolution recently passed regarding the Alaska Municipal League obtaining state assistance for funding other plans.

7. **DISCUSS PURPOSE OF NEXT MEETING**

The purpose of the next meeting would be to review potential considerations discussed and determine specific direction for the Harbor Commission.

8. **SET NEXT MEETING / ATTENDANCE NOTIFICATION** – September 18, 2018

9. **ADDITIONAL PUBLIC COMMENTS** – None.

10. **MEMBER COMMENTS AND QUESTIONS** – None.

11. **ADJOURNMENT**

There being no further business before the Sub-Committee, the meeting was adjourned at 6:46 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy
Deputy City Clerk