

**KENAI COUNCIL ON AGING
REGULAR MEETING
SEPTEMBER 13, 2018 – 4:30 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** – None.
(Public comment limited to ten (10) minutes per speaker)

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. August 9, 2018

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion** – Memorial Garden
 - b. **Discussion** – New Ideas for Senior Assistance

7. **REPORTS**
 - a. Senior Center Director
 - b. Council on Aging Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 11, 2018

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR KATHY -- 283-8211</p>

**KENAI COUNCIL ON AGING
REGULAR MEETING
AUGUST 9, 2018 – 4:30 P.M.
KENAI SENIOR CENTER
CHAIR ROY WILLIAMS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Williams called the meeting to order at 4:30 p.m.

a. Pledge of Allegiance

Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: Chair R. Williams, Vice Chair D. Erwin, J. Hollier, V. Geller,
B. Modigh, L. Nelson, A. Weeks

Members Absent: M. Milewski, B. Osborn

Staff/Council Liaison Present: Senior Center Director K. Romain, Council Member G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Council Member Gellar **MOVED** to approve the agenda and Council Member Modigh **SECONDED** the motion. There were no objections; **SO ORDERED.**

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. May 10, 2018

MOTION:

Council Member Gellar **MOVED** to approve the meeting summary of May 10, 2018 as submitted and Council Member Weeks **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. UNFINISHED BUSINESS

The rules were suspended to discuss a previous business item regarding security cameras. The Councilors discussed the suggested security camera purchase and it was noted the cost was approximately \$600.00.

6. NEW BUSINESS

a. Discussion – Water Fountain Grant

Possible grant funding availability was being explored for the purchase of a new water fountain, which would offer the ability to fill bottles.

b. Discussion – Memorial Garden

Council members discussed the development of a memorial garden at the Senior Center. Comments included the costs involved, space/location for the garden, protection from vandalism, ideas in how the garden could represent patriotic families, recognition for veterans, seniors serving on Council on Aging, and placement of a sculpture or memorial stone identifying the reason for the garden.

c. Discussion – Council on Aging Schedule

COUNCIL MEMBER HOLLIER LEFT THE MEETING AT 5:00 PM

The possibility of changing the meeting schedule from monthly to bi-monthly was discussed. It was clarified the By-Laws require an annual meeting in January. A brief discussion followed. Consensus of the Council on Aging was to keep the meeting schedule monthly and request cancellation through the City Clerk when there were no items for a meeting agenda.

7. REPORTS

a. **Senior Center Director** – Director Romain noted Tawni Eubank had been hired as the new Activities and Volunteer Coordinator.

b. **Council on Aging Chair** – Williams noted his concern whether the Council on Aging was doing all it could do to assist seniors, including providing a presentation related to hearing loss, balance issues, isolation, etc. He requested the members to prepare a list of issues that affected seniors over a long period and bring it to the next meeting for further discussion.

c. **City Council Liaison** – Pettey reported the following:

- Participation in the dip net fishery were down from previous years resulting in reduced funds collected at approximately \$175,000 less than from previous years which averaged \$500,000.
- The bluff erosion project was now being reviewed in Hawaii and would then be sent back to Washington, DC. She hoped she would have more news by the September meeting.

8. NEXT MEETING ATTENDANCE NOTIFICATION – September 13, 2018

It was noted, unless new members are appointed by Kenai City Council before the September meeting, there would be two seats open. No other members noted they would be absent for the September meeting.

9. QUESTIONS & COMMENTS

Member Hollier stated her resignation from the Council on Aging, of which she had been a member since 1987.

Director Romain reported Member Bill Osborn also resigned from the Council on Aging due to his and his wife moving out of state.

It was requested to have a dry erase board or flip chart at the next meeting when discussing issues affecting seniors. Comments noted included the suggestion to have Bluegrass end before 9:30 p.m. by having activities that were prior to bluegrass start earlier (i.e. piano lessons, bridge, etc.); begin discussions of future capital projects; provide pictures to be placed in the bathroom to dress it up a bit; and it was suggested to investigate "seniors working with seniors" grant availability.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Council, the meeting was adjourned at 5:40 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy
Deputy City Clerk

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
SEPTEMBER 5, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Branden Bornemann, Executive Director, Kenai Watershed Forum** – Update Regarding Water Quality of the Kenai River.
2. **Paul Minelga** – Deterioration of Willow Street North of the Airport Terminal Building to the Airport Fire Station.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3037-2018** – Increasing Estimated Revenues And Appropriations In The Airport Special Revenue And Terminal Improvements Capital Project Funds, Accepting And Appropriating A Grant From The Federal Aviation Administration, Authorizing A Change Order To The Contract Of Wince Corthell-Bryson For Additional Design And Construction Administration Services, And Awarding A Construction Contract For The 2018 Airport Terminal Rehabilitation Project. (Administration)
 - **Substitute Ordinance No. 3037-2018**
2. **POSTPONED INDEFINITELY. Ordinance No. 3038-2018** – Increasing Estimated Revenues And Appropriations In The Airport Special Revenue And Airport Improvements Capital Project Fund, Accepting And Appropriating A Grant From The Federal Aviation Administration, Authorizing Execution Of A Change Order To The Design And Engineering Contract Of Wince Corthell-Bryson For Construction

Administration Services, And Awarding A Construction Contract To The 2018 Airport Fencing Rehabilitation With Access Control Project. (Administration)

3. **ADOPTED UNANIMOUSLY. Resolution No. 2018-48** – Approving the First One Year Extension to the Agreement for Facility Management Services at the City of Kenai Multi-Purpose Facility. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2018-49** – Authorizing the Purchase of a Street Sweeper from Yukon Equipment, Inc., for the Total Amount of \$289,571.00. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of August 1, 2018
2. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of August 15, 2018

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Purchase Orders Over \$15,000
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Non-Objection to the Renewal of a Standard Marijuana Cultivation Facility License for Red Run Cannabis Cultivators, LLC, License No. 10052. (City Clerk)
4. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Non-Objection to Renewal of a Retail Marijuana Store License for Red Run Cannabis Company, LLC, License No. 10056. (City Clerk)
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 09/19/2018.** *Ordinance No. 3039-2018 - Amending Kenai Municipal Code Sections 14.20.151- Application for Conditional Use Permit for Surface Extraction of Natural Resources, and 14.20.154-Issuance of Permit for Surface Extraction of Natural Resources, to Prohibit Surface Extraction of Natural Resources within the 100 Year and 500 Year Floodplains and Require Appropriate Professional Assistance with Site Plan Submittals. (Administration)
6. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 09/19/2018.** *Ordinance No. 3040-2018 - Amending Kenai Municipal Code Section 3.10.060 - Cruelty to Animals, to Require Owners Provide Adequate Care to Their Pets and Provide Clear Exceptions for Government Agencies and Others to Euthanize Animals and Remove Problem Animals When Necessary to Preserve Public Health Safety and Infrastructure. (Mayor Gabriel)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
 - Sub-Committee Update
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments *(Public comment limited to five (5) minutes per speaker)*
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS

1. **Action/Approval** – Field of Flowers Signage (Council Member Knackstedt) *[Clerk’s Note: This item was referred to the Beautification Committee and then the Airport Commission.]*

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review
2. Thank You from Kenai Watershed Forum

The agenda and supporting documents are posted on the City’s website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk’s Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk’s Office at 907-283-8231.