

**KENAI AIRPORT COMMISSION
REGULAR MEETING
SEPTEMBER 13, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:02 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present:	G. Feeken, D. Pitts, C. Henry, J. Bielefeld, P. Minelga, J. Zirul
Commissioners Absent:	K. Dodge
Staff/Council Liaison Present:	Airport Manager M. Bondurant, Administrative Assistant E. Shinn, Council Member J. Glendening

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Zirul **MOVED** to approve the agenda and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. July 12, 2018

MOTION:

Commissioner Bielefeld **MOVED** to approve the meeting summary of July 12, 2018 and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. **Discussion** – FY19 Proposed Float Plane Basin Project

It was noted the proposed project was previously designed and it was a \$3.1 million project. Administration planned to secure funds when funds were available. The project was developed in 2010 so there would be an update of the Environmental Assessment.

b. **Discussion** – FY19 Proposed Upgrade and Rehabilitation of Alaska Regional Fire Training Facility

It was noted FAA would support the upgrade and rehabilitation of the Alaska Regional Fire Training Facility with discretionary funds. It was further noted the facility was aging and it would be a \$3.2 million project.

7. REPORTS

a. Airport Manager – Bondurant reported on the following:

- The Terminal Rehabilitation Project is scheduled to begin in October;
- The Fencing Project would be re-bid in FY2019;
- All pavement at the Airport will be evaluated by the State of Alaska Department of Transportation mid-September;
- Administration currently working on Security Plan changes and the Airport Emergency Control Plan;
- She would be attending the Essentials of Airport Business Management Conference in Anchorage on September 15 – 16;
- FAA scheduled to visit the Kenai Airport on September 19;
- She would be attending the Annual Northwest Chapter American Association of Airport Executives Conference in Seattle on September 23 – 26;
- The annual Snow and Ice Control Meeting was scheduled for October 24; and
- The annual tabletop review of the Airport Emergency Control Plan meeting was scheduled for October 30.

b. City Council Liaison – Glendening reported on the September 5 City Council meeting actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – October 11, 2018

9. COMMISSIONER COMMENTS AND QUESTIONS

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

- a. 2018 Float Plane Basin Activity
- b. July 2018 Enplanements
- c. July 2018 Airport Manager Mid-Month Report
- d. August 2018 Airport Manager Mid-Month Report
- e. September 2018 Airport Manager Mid-Month Report
- f. Guidance on Unmanned Aircraft Systems Detection and Countermeasures Update

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy

Jacquelyn Kennedy
Deputy City Clerk

