

**KENAI HARBOR COMMISSION
REGULAR MEETING
OCTOBER 8, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
 - a. David Chessik, Private Fisherman – Public Access to the City Dock

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. September 10, 2018

5. **UNFINISHED BUSINESS**
 - a. **Discussion** – No Wake Signage

6. **NEW BUSINESS**
 - a. **Discussion** – Harbor Commission Sub-Committee Update
 - b. **Discussion** – Harbor Commission Focus for Coming Year

7. **REPORTS**
 - a. Public Works Director
 - b. Commission Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – November 12, 2018

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR, KAYLA -- 283-8236</p>
--

(This page was intentionally left blank)

**KENAI HARBOR COMMISSION
SEPTEMBER 10, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR CHRISTINE HUTCHISON, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Hutchison called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance

Chair Hutchison led those assembled in the Pledge of Allegiance.

b. Roll Call

Roll was confirmed as follows:

Commissioners present: Chair C. Hutchison, Vice-Chair N. DuPerron,
G. Greenberg, B. Peters, C. Crandall, J. Desimone

Commissioners absent: M. Dunn

Staff/Council Liaison present: Public Works Director S. Curtin, Council Member J.
Glendening

A quorum was present.

c. Agenda Approval

It was noted an Acquisition of Kenai Landing Property memo was provided as a laydown to discuss as Unfinished Business, Item 5(a).

MOTION:

Commissioner Peters **MOVED** to approve the agenda with the addition of Unfinished Business Item 5(a) and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. August 6, 2018

MOTION:

Commissioner DuPerron **MOVED** to approve the meeting summary of August 6, 2018; and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

It was requested to include discussion of No Wake Signage on the next meeting agenda.

- a. **Discussion** – Acquisition of Kenai Landing Property

Commissioners reviewed the memo and expressed appreciation for the update.

6. NEW BUSINESS

- a. **Discussion** – Harbor Commission Sub-Committee Update

It was noted the Sub-Committee thoroughly reviewed Kenai Municipal Code Title 11 and Chapter 1.90. It was further noted that the roles and responsibilities of the Harbor Commission were being discussed and an update should be available in November.

- b. **Discussion** – Harbor Commission Focus for Coming Year

It was suggested to move this discussion item to future meetings, waiting until the Sub-Committee has concluded the roles and responsibilities of the Commission.

The Public Works Director noted interest in inviting David Chassik to the October Commission meeting regarding using the City Dock and cranes. There were no objections.

7. REPORTS

- a. **Public Works Director** – S. Curtin reported the City Dock project was on hold for repairs to some earthquake damage.
- b. **Commission Chair** – Hutchison noted interest in having mailer invitations sent to the list of fisheries, inviting them to the next Harbor Commission meeting.
- c. **City Council Liaison** – Council Member Glendening reported on the August 15 and September 5 Council Meeting actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – October 8, 2018

Commissioner Peters noted he will not be at the next meeting. Commissioner Greenberg noted he may not be at the next meeting.

9. COMMISSIONER COMMENTS AND QUESTIONS

Commissioners inquired about the total money earned on this year's personal use fishery and/or a report of the dipnet season.

Commissioners expressed thanks for the Sub-Committee's efforts and update.

Remembrance was noted of September 11 and that September 17 is United States Constitution Day.

10. ADDITIONAL PUBLIC COMMENT – None.

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 6:53 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy
Deputy City Clerk

DRAFT

(This page was intentionally left blank)

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
SEPTEMBER 19, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Dave Mitchell, Conservation Director, Great Land Trust** – Overview of the Exxon Valdez Oil Spill Trustee Council and their Projects on the Kenai River.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3039-2018** - Amending Kenai Municipal Code Sections 14.20.151-Application for Conditional Use Permit for Surface Extraction of Natural Resources, and 14.20.154-Issuance of Permit for Surface Extraction of Natural Resources, to Prohibit Surface Extraction of Natural Resources within the 100 Year and 500 Year Floodplains and Require Appropriate Professional Assistance with Site Plan Submittals. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3040-2018** - Amending Kenai Municipal Code Section 3.10.060 - Cruelty to Animals, to Require Owners Provide Adequate Care to Their Pets and Provide Clear Exceptions for Government Agencies and Others to Euthanize Animals and Remove Problem Animals When Necessary to Preserve Public Health Safety and Infrastructure. (Mayor Gabriel)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2018-50** – Declaring a Five-Foot Section Within Tract F, Leo T. Oberts Subdivision, a Replat of Oberts Tract A and Tract 1 of Highlands Subdivision Not Needed for a Public Purpose and Conveying a Right-of-Way Easement of the Same Description to the State of Alaska. (Administration)

4. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2018-51** – Authorizing the Use of the Equipment Replacement Fund to Purchase Replacement Equipment for the City’s Data Center and Awarding a Contract for the Purchase of Network Servers to the Lowest Responsive Bidder. (Administration)
5. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2018-52** – Supporting and Authorizing the Use of a Portion of Daubenspeck Family Park for the Construction and Presence of a Kenai Dog Park. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of September 5, 2018

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.
2. **APPROVED UNANIMOUSLY.** Action/Approval – Purchase Orders Over \$15,000
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Appointing Precinct Election Boards for the October 2, 2018 Election. (City Clerk)
4. **APPROVED UNANIMOUSLY.** Action/Approval – Authorizing the City Manager to Sign a Letter of Support for the Great Land Trust to Purchase two Properties from Private Landowners on the Kenai River as an Exxon Valdez Oil Spill Trustee Council Habitat Fund Project. (Administration)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
 - Sub-Committee Update
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. **EXECUTIVE SESSION** – None.

M. **PENDING ITEMS**

1. **Action/Approval** – Field of Flowers Signage (Council Member Knackstedt) [*Clerk's Note: This item was referred to the Beautification Committee and then the Airport Commission.*]

N. **ADJOURNMENT**

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review
2. Cook Inlet Regional Citizen's Advisory Council Report
3. Coordinated Entry System Invitation

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.