

**KENAI AIRPORT COMMISSION
NOVEMBER 9, 2017 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: J. Zirul, P. Minelga, G. Feeken, D. Pitts, J. Bielefeld

Commissioners Absent: C. Henry, K. Dodge

Staff/Council Liaison Present: Council Member H. Knackstedt

A quorum was present.

c. Agenda Approval

Chairman Feeken noted the following addition to the packet:

- Add to Item 5.b Rehabilitation of Willow Street
- Informational Memo

MOTION:

Commissioner Minelga **MOVED** to approve the agenda with the addition of City Manager Memo, Laydown 5b to Unfinished Business; Commissioner Pitts **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. PERSONS SCHEDULED TO BE HEARD – None

3. UNSCHEDULED PUBLIC COMMENT – None

4. APPROVAL OF MEETING SUMMARY

- a. October 12, 2017

MOTION:

Commissioner Minelga **MOVED** to approve the meeting summary from October 12, 2017 and Commissioner Pitts **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

a. Signage for Field of Flowers

General discussion occurred about the sign samples provided by the Airport Manager. The Airport Manager also reported that she had approached the Art Department at Kenai Central High School (KCHS).

The Commission was supportive of the KCHS Art Department. The Airport agreed to continue working on designs.

b. Rehabilitation of Willow Street

Commission reviewed the laydown memo provided by the City Manager. The Airport Manager reported that the FAA confirmed the rehabilitation wasn't eligible for Airport Improvement Project grants.

The Commission expressed interest in more information about the life of the road from the terminal to the north airport gate, as well as the historical information about the road.

The Commission appreciated the information provided.

6. NEW BUSINESS

a. Discussion/Recommendation – First Amendment to Kenai Municipal Airport Vending Machine Concession Agreement.

MOTION:

Commissioner Bielefeld **MOVED** to recommend approval of the First Amendment to Kenai Municipal Airport Vending Machine Concession; Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

- a. **Airport Manager** – Airport Manager Bondurant reported the following:
 - Much work was prepared by the City Administration for the upcoming work session on November 29 regarding Land Policies. Attendance was requested.
 - Fireworks will be displayed off the end of the airport when Christmas Comes to Kenai on November 24.
- b. **City Council Liaison** – Council Member Knackstedt reported on Council Meeting actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – December 14, 2017

9. COMMISSIONER COMMENTS AND QUESTIONS

10. ADDITIONAL PUBLIC COMMENT – None

11. **INFORMATION ITEMS** – None

12. **ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 6:48 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy

Jacquelyn Kennedy
Deputy City Clerk

