

**KENAI HARBOR COMMISSION
NOVEMBER 6, 2017 – 6:00 P.M.
CITY HALL – COUNCIL CHAMBERS**

AGENDA

- 1. CALL TO ORDER & ROLL CALL**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF MEETING SUMMARY**
 - a. October 9, 2017
- 4. PERSONS SCHEDULED TO BE HEARD – None**
- 5. UNFINISHED BUSINESS**
 - a. **Discussion** – Defining Roles & Responsibilities
- 6. NEW BUSINESS – None.**
- 7. REPORTS**
 - a. Public Works Director
 - b. Commission Chair
 - c. City Council Liaison
- 8. NEXT MEETING ATTENDANCE NOTIFICATION – December 11, 2017**
- 9. COMMISSIONER COMMENTS/QUESTIONS**
- 10. PERSONS NOT SCHEDULED TO BE HEARD**
- 11. INFORMATION**
- 12. ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JAMIE -- 283-8231 OR, SEAN -- 283-8240</p>

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**KENAI HARBOR COMMISSION MEETING
OCTOBER 9, 2017 – 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
CHAIR CHRISTINE HUTCHINSON, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER & ROLL CALL

Commission Chair Hutchinson called the meeting to order at 6:02p.m. Roll was confirmed as follows:

Commissioners present: C. Hutchison, G. Greenberg, N. DuPerron, J. Desimone, B. Peters, C. Crandall

Commissioners Absent: M. Dunn

Staff/Council Liaison present: City Planner M. Kelley, Administrative Assistant K. Feltman, Council Member G. Pettey

A quorum was present.

2. AGENDA APPROVAL

The agenda was approved as presented.

3. APPROVAL OF MEETING SUMMARY

- a. September 11, 2017

MOTION:

Commissioner DuPerron **MOVED** to approve the meeting summary of September 11, 2017 with the change of Chair Christine Hutchinson presiding in the header; and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

4. PERSONS SCHEDULED TO BE HEARD – None.

5. UNFINISHED BUSINESS

- a. Discussion – Defining Roles & Responsibilities

Work was ongoing in contacting other Harbormasters and the Glazer's. It was noted that Kenai Harbor is most similar to Dillingham Harbor. It was suggested the Commission contact the Dillingham Harbormaster as well.

It was noted that the Commission is Advisory to Council. Some ideas expressed were:

- Improvements to the boating facilities;
- Extend the boat ramps to make them usable at low tide;
- Talk to stakeholders to help develop a focus for a Master Plan for the Harbor.

MOTION:

Commissioner DuPerron **MOVED** to request that administration invite the stakeholders to the next Harbor Commission Meeting and Commissioner Crandall **SECONDED** the motion. There were no objections; **SO ORDERED**.

A list of stakeholders was suggested including: Lessees, PRL Logistics, canneries, and the Kenai Chamber of Commerce.

- b. Discussion – “No Wake” Signage for the Mouth of the Kenai River

It was noted that work is ongoing in gathering information on creating a “No Wake” zone on the Kenai River.

6. NEW BUSINESS – None.

7. REPORTS

- a. **Public Works Director** – None.
- b. **Commission Chair** – Chair C. Hutchinson noted that she is excited to move forward defining roles and responsibilities.
- c. **City Council Liaison** – G. Pettey announced that Council Members Navarre and Knackstedt had been reelected.

8. NEXT MEETING ATTENDANCE NOTIFICATION – November 6, 2017

9. COMMISSIONER COMMENTS/QUESTIONS

Commissioners Desimone and Greenberg commented that the Commission is moving in a positive direction.

Commissioner Peters commented that he is optimistic that the next meeting with stakeholders present will have positive results.

Commissioner DuPerron commented that he is looking forward to the next meeting.

Chair Hutchinson is looking forward to the next meeting and congratulated Council Members Knackstedt and Navarre.

10. PERSONS NOT SCHEDULED TO BE HEARD

Council Member Knackstedt noted that our harbor is the river, the Chair adds items to the agenda through the Public Works Director, and a map of the Harbor would help to establish boundaries.

Council Member Glendening suggested looking at the works of past Harbor Commissions. He noted that the Commission should continue to inquire.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 7:04 p.m.

Meeting summary prepared and submitted by:

Tawni Eubank, Administrative Assistant

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