

**KENAI COUNCIL ON AGING
REGULAR MEETING
JANUARY 10, 2019 – 4:30 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Administer Oaths of Office
 - d. Elections of the Chair and Vice-Chair
 - e. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** – None.
(Public comment limited to ten (10) minutes per speaker)

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. December 13, 2018

5. **UNFINISHED BUSINESS**
 - a. **Discussion** – Review of Ideas for Senior Assistance

6. **NEW BUSINESS**
 - a. Council Training (City Clerk)

7. **REPORTS**
 - a. Senior Center Director
 - b. Council on Aging Chair
 - c. City Council Liaison
 - i. Bluff Erosion Bank Stabilization Project Presentation

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – February 14, 2019

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR KATHY -- 283-8211
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**KENAI COUNCIL ON AGING
REGULAR MEETING
DECEMBER 13, 2018 – 4:30 P.M.
KENAI SENIOR CENTER
CHAIR ROY WILLIAMS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Williams called the meeting to order at 4:30 p.m.

a. Pledge of Allegiance

Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: Chair R. Williams, V. Geller, A. Weeks, L. Nelson, M. Milewski,
C. Thornton, S. Bise

Members Absent: Vice Chair D. Erwin, B. Modigh

Staff/Council Liaison Present: Senior Center Director K. Romain, Council Member J. Glendening

A quorum was present.

c. Agenda Approval

The Senior Center Director requested Item 6a, Council Training, be removed from the agenda.

MOTION:

Council Member Geller **MOVED** for approval of the agenda with the removal of Item 6a and Member Milewski **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. August 9, 2018

MOTION:

Council Member Thornton **MOVED** to approve the August 9, 2018 meeting summary and Member Nelson **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. September 13, 2018

MOTION:

Council Member Geller **MOVED** to approve the September 13, 2018 meeting minutes with the correction of the meeting date of September 18 to September 13 on the first page heading. Council Member Milewski **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

a. **Discussion** – Memorial Garden

The Senior Center Director informed the membership of a request from the Bill Osborn family to consider placing a greenhouse in the rear of the Senior Center/Vintage Pointe in memory of Osborn, who was a great proponent of the Senior Center gardening, and a long-time member of the Council on Aging as well as the Kenai Senior Connection, Inc. She added the Kenai Senior Connection, Inc. had agreed to be the collector of funds donated toward the project and that donations had already been received in his honor. The Director further noted she had discussed the matter with the Kenai City Manager, who was very supportive.

b. **Discussion** – New Ideas for Senior Assistance

Discussion occurred with the following comments:

- Move the water fountain to Capital Projects;
- Install a camera at the main entrance; and
- Forward the item for additional discussion at the January meeting.

MOTION:

Council Member Geller **MOVED** to include the items discussed to the January meeting; Member Thornton **SECONDED** the motion. There were no objections; **SO ORDERED**.

6. NEW BUSINESS

a. Council Training

[Clerk's Note: This item was removed from the agenda during approval of the agenda.]

b. **Discussion** – Green House Funds Bill Osborn Memorial

[Clerk's Note: This item was discussed under Item 5(a) of the agenda.]

7. REPORTS

a. Senior Center Director – Romain reported the following:

- Senior Center Volunteer Appreciation Luncheon has been scheduled for February 14; and
- Joanna Hollier will be honored at a January Council meeting.

b. Council on Aging Chair – No report.

- c. City Council Liaison – Council Member Glendening reported on the actions of December 5 Council meeting.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 10, 2019

There were no notifications of expected absences for the January Annual Meeting.

9. COUNCIL MEMBERS COMMENTS AND QUESTIONS

Council Member Geller reported the Senior Connection, Inc. was gathering food and toys for donation to the Mountain View Elementary School and the school group would then distribute the food and toys.

Council Member Weeks inquired if there were any Peninsula cities opposing the LNG project. Glendening noted the Kenai City Council passed a resolution supporting the project and City Manager Ostrander was heading a committee with regards to the project.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business, the Council on Aging meeting adjourned at 5:20 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante
Deputy City Clerk

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ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
DECEMBER 19, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Stormy Brown, City of Kenai Human Resources Director** – Human Resources Director Introduction.
2. **Barbara Miranda, Partnership Specialist** – Road to 2020 Census Presentation.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3046-2018** – Increasing Estimated Revenues and Appropriations in the Airport Fund and in the Airport Improvement Capital Project Fund for the 2019 Airfield Crack Sealing, Marking, and Minor Pavement Repair Project and Awarding a Contract to Wince-Corthell-Bryson Consulting Engineers for Design Services. (Administration)
 - **Substitute Ordinance No. 3046-2018**
2. **ADOPTED UNANIMOUSLY. Resolution No. 2018-66** – Supporting the Kenai City Manager’s or Designee’s Appointment to the Municipal Advisory Gas Project Review Board, as Supported by the Cities of Seward, Homer, Soldotna, and Seldovia, as the Member Representing the Interest of Cities of the Kenai Peninsula Borough. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2018-67** – Amending City Council Policy 2017-01, Procedures for the Use and Management of City Issued Mobile

Devices, to Provide Procedures for the Student Representative and Make Other Housekeeping Amendments. (City Clerk)

4. **ADOPTED UNANIMOUSLY. Resolution No. 2018-68** – Awarding a Three-Year Contract for Microsoft Software Licensing. (Administration)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2018-69** – Authorizing a Sole Source Purchase Agreement for Proprietary Water Treatment Chemicals for the City's Water Treatment Plant to Nalco, an Ecolab Company. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2018-70** – Authorizing a Purchase Agreement Contract Extension for the Water and Waste Water Treatment Plants' Chemical Supply to Univar USA, Inc. (Administration)
7. **REMOVED FROM THE AGENDA. Resolution No. 2018-71** – Authorizing the Award of a Construction Agreement for the Automated Flight Service Station Renovations Phase 3. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of December 5, 2018

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** – Non-Objection to a Liquor License Renewal for The Bow, 2 Go Mart, and Playa Azul. (City Clerk)
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/16/19. *Ordinance No. 3047-2018** – Increasing Estimated Revenues and Appropriations in the General Fund, Public Works Administration Department for the Procurement of Engineering Services to Assess Damage Caused by the November 30, 2018 Southcentral Alaska Earthquake. (Administration)
4. **CLYDE CRANDALL, NATE BERGA, JENNIFER JOANIS, AND CHARLIE STEPHENS CONFIRMED UNANIMOUSLY TO COMMISSIONS. Action/Approval** – Mayoral Nominations for Appointment to Parks and Recreation and Harbor Commissions. (City Clerk)
5. **APPROVED UNANIMOUSLY. Action/Approval** – Second Amendment to Kenai Municipal Airport Vending Machine Concession Agreement. (Administration)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission

3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.