

**KENAI AIRPORT COMMISSION
REGULAR MEETING
DECEMBER 13, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, J. Bielefeld, P. Minelga, K. Dodge, J. Zirul, D. Pitts

Commissioners Absent:

Staff/Council Liaison Present: Airport Manager M. Bondurant, Administrative Assistant E. Brincefield, Council Member H. Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. October 11, 2018

MOTION:

Commissioner Minelga **MOVED** to approve the meeting summary of October 11, 2018 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

- a. **Action/Approval** – Second Amendment to Airport Vending Machine Concession Agreement

MOTION:

Commissioner Minelga **MOVED** to recommend Council approve the Second Amendment Airport Vending Machine Concession Agreement with Tyler Distributing; and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

- a. Airport Manager – Bondurant reported on the following:
- An update was provided of the Terminal Rehabilitation Project;
 - On December 5th she attended an after-earthquake meeting at the Kenai Peninsula Borough Office of Emergency Management;
 - The Airport would not be decorating for the holidays due to the Terminal Rehabilitation Project; and
 - On December 19th at 3 p.m. there would be an after-earthquake meeting at the Kenai Airport Operations Facility.
- b. City Council Liaison – Knackstedt reported on the October 17, November 7 and December 5 City Council meetings actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 10, 2019

9. COMMISSIONER COMMENTS AND QUESTIONS

Each Commissioner reported on their earthquake experience.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

- a. October 2018 Mid-Month Report
b. November 2018 Mid-Month Report
c. Final 2018 Float Plane Basin Activity

It was noted that activity had increased this summer.

- d. October 29, 2018 FAA Letter – Awareness and Handling of Diesel Exhaust Fluid

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:40 p.m.

Meeting summary prepared and submitted by:



Jacquelyn LaPlante, Deputy City Clerk

