

**KENAI COUNCIL ON AGING
REGULAR MEETING
AUGUST 9, 2018 – 4:30 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** – None.
(Public comment limited to ten (10) minutes per speaker)

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. May 10, 2018

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion** – Water Fountain Grant
 - b. **Discussion** – Memorial Garden
 - c. **Discussion** – Council on Aging Schedule

7. **REPORTS**
 - a. Senior Center Director
 - b. Council on Aging Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 13, 2018

9. **COUNCIL MEMBERS COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS** – None.

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR KATHY -- 283-8211</p>

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**KENAI COUNCIL ON AGING
REGULAR MEETING
MAY 10, 2018 – 4:30 P.M.
KENAI SENIOR CENTER
CHAIR ROY WILLIAMS, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Williams called the meeting to order at 4:30 p.m.

a. Pledge of Allegiance

Chair Williams led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Members Present: Chair R. Williams, Vice Chair D. Erwin, J. Hollier, M. Milewski,
V. Geller, B. Osborn, L. Nelson

Members Absent: B. Modigh, A. Weeks

Staff/Council Liaison Present: Senior Center Director K. Romain, Administrative Assistant A.
Clary, Council Member G. Pettey

A quorum was present.

c. Agenda Approval

Director Romain requested that Page 10 of the packet (Senior Citizens Fund of the City's FY 2019 Operating Budget) be replaced with a corrected copy.

MOTION:

Council Member Gellar **MOVED** to approve the agenda with the replacement of page 10 with a corrected version, and Council Member Osborn **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. April 12, 2018

MOTION:

Council Member Geller **MOVED** to approve the meeting summary of April 12, 2018 as submitted and Council Member Milewski **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Proposed FY19 Senior Center Budget**

Director Romain referred to the budget information included in the packet and reviewed it with the membership, highlighting the new look of the Department Narrative. Comments and questions included the staffing chart, the Senior Connection, Inc. line item for revenue, and the Department goals for FY19.

7. **REPORTS**

a. **Senior Center Director** – Romain discussed the purchase of a security camera and options that may be available with that purchase. Discussion followed. There was no action taken.

b. **Council on Aging Chair** – Williams thanked Council Member Pettey for City Council providing a lovely appreciation dinner for members of the City's commission, committees and boards.

c. **City Council Liaison** – Pettey reported the following:

- The Council and City staff were going through the budget process and a budget work session would be on May 19 at City Hall;
- The bluff erosion project was uncertain currently and she suggested citizens should contact their legislators and convey concerns and emphasize importance to the area for the bluff's stabilization;
- The City staff were busy preparing for the seasonal fishery. The numbers of those participating in the fishery were expected to be larger than last year; and
- No action had yet been taken on the future of the bowling alley.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – June 14, 2018

9. **QUESTIONS & COMMENTS**

A brief discussion took place regarding the dipnet fishery, bluff project, and bowling alley. Director Romain noted several tabletops, that had been damaged during the atrium renovation, had been repaired. Because the repair work was so successful, she hoped to have more tabletops replaced in the next several years.

Council Members commended Director Romain for her performance as the Senior Center Director.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Council, the meeting was adjourned at 5:40 p.m.

Meeting summary prepared and submitted by:

Jacquelyn Kennedy
Deputy City Clerk

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ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
AUGUST 1, 2018 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

1. **Johna Beech, Kenai Chamber of Commerce and Visitor Center** – Second Quarter Update.

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **POSTPONED TO 08/15/18. Ordinance No. 3034-2018** - Repealing Kenai Municipal Code Chapters 16.05- General Provisions, and 16.10- Procedure, within Title 16- Public Improvements and Special Assessments and Re-Enacting and Renaming Chapter 16.05- Special Assessment Districts. (Council Member Knackstedt)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2018-42** - Authorizing the City Manager to Enter Into a Restaurant Concession Agreement for the Kenai Municipal Airport. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2018-43** – Approving a Second Amendment to the Airline Operating Agreement and Terminal Area Lease and Authorizing the City to Enter Into Such Agreement with Corvus Airlines D/B/A Ravn Alaska. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2018-44** – Approving a Second Amendment to the Airline Operating Agreement and Terminal Area Lease and

Authorizing the City to Enter Into Such Agreement with Grant Aviation, Inc. (Administration)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2018-45** – Accepting the Proceeds from a \$2,000 Caring for the Kenai Project Development Grant Provided by Enstar Natural Gas to Mr. Riley Graves for the Purchase and Deployment of Magnets to Remove Nails and Other Metal Debris from City Beaches. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2018-46** – Approving the Execution of a Lease of Airport Reserve Lands Using the Standard Lease Form Between the City of Kenai and SOAR International Ministries, Incorporated, for the Undeveloped Portion of Tract A, General Aviation Apron Number Two. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of July 5, 2018

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Purchase Orders Over \$15,000
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 08/15/2018.** *Ordinance No. 3035-2018 – Increasing Estimated Revenues and Appropriations by \$2057.58 in the General Fund (FY18) – Police Department for State Traffic Grant Overtime Expenditures. (Administration)
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING 08/15/2018.** *Ordinance No. 3036-2018 – Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books. (Administration)
5. **REFERRED TO THE BEAUTIFICATION COMMITTEE AND THEN TO THE AIRPORT COMMISSION.** Action/Approval – Field of Flowers Signage. (Council Member Knackstedt)
6. **AUTHORIZAITON PROVIDED UNANIMOUSLY.** Action/Approval – Authorize the City Manager to Enter into a Memorandum of Agreement between the Kenai Peninsula Borough and the City of Kenai for Participation in a Multi-Jurisdictional Team to Review and Coordinate Hazard Mitigation Plans. (Administration)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
 - Sub-Committee Update

4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review
2. Kenai Watershed Forum – Kenai River Festival “Thank You” Letter

The agenda and supporting documents are posted on the City’s website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk’s Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk’s Office at 907-283-8231.

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