

# Scheduled Public Comment Request

## Request for Council Meeting Placement

### ?Persons Schedule to be Heard?

Any member of the public may request an item be places on the agenda for a regular council meeting under ?Persons Scheduled to be Heard,? and will be permitted ten (10) minutes to address the Kenai City Council. The request shall be made to the City Clerk, on the prescribed form, a minimum of (8) days in advance of the council meeting.

### Topics that may not be addressed are as follows:

- Items scheduled for public hearing on the agenda
- Personal matters
- Items upon which litigation involving the person or his/her representative and the City is currently pending.

**Name \***

**Mailing Address \***

**Residence Address \***

**Daytime Phone \***

**Brief description of topic \***

**Preferred meeting date \***

**Month** Month Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec **Day** Day 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 **Year** Year 2016 2017 2018 2019 2020

Providing written statement/material for inclusion in the council packet is encouraged. Deadline for submittal is normal Wednesday, Noon, the week prior to the council meeting (unless a holiday changes the packet preparation day).

**Will electronic equipment be used for your presentation? \***

Yes